



## **Private Lesson Contract**

Dear Parents and Guardians,

Please review the following private lesson policy and initial by each statement to acknowledge that you have read and agree to all policies.

\_\_\_\_\_ Cancellation Policy

It is of utmost importance that you get in contact with us asap if you need to cancel your scheduled private lesson. You can email us at [Office@ManchesterGymnastics.com](mailto:Office@ManchesterGymnastics.com). If you cancel two hours or more in advance of the scheduled private lesson, your account will not be charged a cancellation fee. However, if your son or daughter does not show up to the private lesson or you fail to notify us two hours or more in advance of your cancellation, a \$15 cancellation fee will be added to your account. This fee may be waived at our discretion in the case of sudden illness, injury, or other extenuating circumstance.

\_\_\_\_\_ Parent Involvement

Parents must stay for the entire duration of the lesson, unless a second adult staff member is present. However, parents may not pass the viewing area and are not allowed on any equipment or the spring floor unless specifically asked by the coach.

\_\_\_\_\_ Private Lesson Guarantee

When you schedule a private lesson, that lesson is guaranteed (unless the coach falls ill, gets injured, etc). However, ongoing coach availability is NOT guaranteed. Schedules do change and the coaches may or may not be available the next time you want to schedule.

Parents and Guardians, by signing, you agree to follow all of the policies stated above.

*Gymnast (s) Name:* \_\_\_\_\_

*Signature* \_\_\_\_\_ *Date* \_\_\_\_\_